

Notice of PowerSchool Data Event impacting Matthews Charter Academy

Matthews Charter Academy is providing an update on a recent event that may have affected the privacy of personal information related to certain individuals associated with our school. The information involved in this event may include data related to current and former employees, as well as some student data.

As many of you are already aware, PowerSchool, a software vendor utilized by North Carolina's Department of Public Instruction (NCDPI), recently experienced a cybersecurity incident involving unauthorized access to certain information in the PowerSchool Information System (SIS).

Based on the information provided to date, we understand that PowerSchool became aware of a cybersecurity incident on December 28, 2024. They determined that, as part of the cybersecurity incident, certain information, including Social Security numbers and medical alert information from their PowerSchool Student Information System (SIS) environment was copied from the system without authorization between December 19, 2024 and December 28, 2024. We understand that PowerSchool will be sending a communication to all email addresses contained in their system, regardless of whether that individual's personally identifiable information was involved. From our communications with PowerSchool, we understand that they will begin to provide these email notifications to individuals via email in the coming days.

Additionally, PowerSchool has posted notice of this incident to its website with more information:

<https://www.powerschool.com/security/sis-incident/>.

PowerSchool has engaged Experian, to provide complimentary identity protection and credit monitoring services on behalf of PowerSchool. You can visit their website to learn how to activate the offerings from Experian, [linked here](#). Additionally, we are providing enrollment instructions as provided by PowerSchool below. PowerSchool has also established a call center to address questions regarding this event. You may call them at 833-918-9464, Monday through Friday, 9:00 a.m. through 9:00 p.m. Eastern Standard Time (excluding major U.S. holidays).

Enrollment Instructions for Individuals over 18

- Ensure that you **enroll by May 30, 2025** (Your code will not work after this date at 5:59 UTC)
- **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/plus>
- Provide your **activation code: CTYU949PRK**
- For over the phone assistance with enrollment or questions about the product, please contact Experian's customer care team at 833-918-9464
- Be prepared to provide **engagement number: B138812**

Enrollment Instructions for Minors

- Ensure that you **enroll by May 30, 2025** (Your code will not work after this date at 5:59 UTC)
- **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/minorplus>
- Provide your **activation code: CEBP456TRK**
- For over the phone assistance with enrollment or questions about the product, please contact Experian's customer care team at 833-918-9464
- Be prepared to provide **engagement number: B138813**

We are also providing information below on steps individuals can take to help protect personal information.

STEPS INDIVIDUALS MAY TAKE TO HELP PROTECT PERSONAL INFORMATION

Information to Monitor Accounts for Adults Over 18

We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your account statements and monitoring your free credit reports for suspicious activity and to detect errors.

Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit reporting bureaus listed below to request a free copy of your credit report.

Consumers have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert display on a consumer’s credit file, a business is required to take steps to verify the consumer’s identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer’s express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a credit freeze, you may need to provide the following information, depending on whether you make the request online, by phone, or by mail:

1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. Addresses for the prior two to five years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. A legible photocopy of a government-issued identification card (state driver’s license or ID card, etc.);
7. Social Security Card, pay stub, or W2;
8. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

Should you wish to place a credit freeze, please contact the three major credit reporting bureaus listed below:

Equifax	Experian	TransUnion
https://www.equifax.com/personal/credit-report-services/	https://www.experian.com/help/	https://www.transunion.com/credit-help
1-888-298-0045	1-888-397-3742	1-800-916-8800
Equifax Fraud Alert P.O. Box 105069 Atlanta, GA 30348-5069	Experian Fraud Alert P.O. Box 9554 Allen, TX 75013	TransUnion Fraud Alert P.O. Box 2000 Chester, PA 19016
Equifax Credit Freeze, P.O. Box 105788 Atlanta, GA 30348-5788	Experian Credit Freeze, P.O. Box 9554, Allen, TX 75013	TransUnion Credit Freeze, P.O. Box 160, Woodlyn, PA 19094

Information to Monitor Accounts for Minors

Typically, credit reporting agencies do not have a credit report in a minor’s name. To find out if a minor has a credit report or to request a manual search for a minor’s Social Security number each credit bureau has its own process. To learn

more about these processes or request these services, consumers may contact the credit bureaus by phone, writing, or online:

Equifax	Experian	TransUnion
https://www.equifax.com/personal/education/identity-theft/articles/-/learn/child-identity-theft/	https://www.experian.com/help/minor-request.html	https://www.transunion.com/fraud-victim-resources/child-identity-theft
1-800-685-1111	1-888-397-3742	1-800-916-8800
P.O. Box 105788 Atlanta, GA 30348-5788	P.O. Box 9554 Allen, TX 75013	P.O. Box 2000 Chester, PA 19016

To request information about the existence of a credit file in a minor's name, search for a minor's Social Security number, place a credit freeze or fraud alert on a minor's credit report (if one exists), or request a copy of a minor's credit report consumers may be required to provide the following information:

- A copy of their driver's license or another government issued identification card, such as a state identification card, etc.;
- Proof of address, such as a copy of a bank statement, utility bill, insurance statement, etc.;
- A copy of the minor's birth certificate;
- A copy of the minor's Social Security card;
- The minor's full name, including middle initial and generation, such as JR, SR, II, III, etc.;
- The minor's date of birth; and
- The minor's previous addresses for the past two years.

Additional Information

You may further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement, your state Attorney General, and the Federal Trade Commission. The North Carolina Attorney General may be contacted at: 9001 Mail Service Center, Raleigh, NC 27699-9001; 1-877-566-7226 or 1-919-716-6000; and www.ncdoj.gov.