

# MICIP Portfolio Report

## Westfield Charter Academy

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- Westfield Charter Academy
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# MICIP Portfolio Report

## Westfield Charter Academy

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### ELA M-Step

*Status:* ACTIVE

*Statement:* By providing a Multi-Tiered System of Support program, 25% of students will test proficient on the 2026 MSTEP.

*Created Date:* 02/19/2021

*Target Completion Date:* 11/03/2026

**Strategies:**

(1/1): Corrective Reading (beginning reading)

Owner: Ira Kleiman

Start Date: 08/24/2021

Due Date: 11/03/2026

**Summary:** Corrective Reading is designed to promote reading accuracy (decoding), fluency, and comprehension skills of students in grade 3 or higher who are reading below their grade level. The program has four levels that correspond to students’ decoding skills. All lessons in the program are sequenced and scripted. Corrective Reading can be implemented in small groups of 4-5 students or in a whole-class format. Corrective Reading is intended to be taught in 45-minute lessons 4-5 times a week.

**Buildings**

- Westfield Charter Academy

**Total Budget:** \$725,000.00

- Other Federal Funds (Federal Funds)
- Title I Part A (Federal Funds)
- Title II Part A (Federal Funds)
- Title IV Part A, Student Support & Academic Enrichment (Federal Funds)
- General Fund (Other)
- At Risk (31-A) (State Funds)
- Other State Funds (State Funds)

**Communication:**

Method

- Presentations
- Parent Newsletter

Audience

- Educators
- Staff
- Parents

**Strategy Implementation Plan Activities**

Activity	Owner	Start Date	Due Date	Status
Dean Observations	Ira Kleiman	09/14/2021	11/03/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Professional Development	Ira Kleiman	08/24/2021	11/03/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Direct Instructional Staff	Ira Kleiman	08/24/2021	11/03/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Social Emotional Staff	Ira Kleiman	08/24/2021	11/03/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Subscriptions and Materials	Ira Kleiman	08/24/2021	11/03/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				

Activity	Owner	Start Date	Due Date	Status
Teacher Retention Bonuses	Ira Kleiman	08/24/2021	11/03/2026	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Parent and Family Engagement	Ira Kleiman	09/14/2021	11/03/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Staff Professional Development	Ira Kleiman	08/24/2021	11/03/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				

### Monitoring and Adjusting:

#### Evaluate Goal: Interim Target Measures

Measure	Owner	Due Date	Status
Decrease by 11% for Early Literacy		11/03/2026	COMPLETE
Decrease by 5% for Early Literacy		11/03/2026	ONTARGET

#### Impact Notes

Date	Note	Author
05/07/2024	Last year we were at 16% proficiency and this year we are at 15% proficiency. This was not a surprise due to added sections of 3rd grade and new to Westfield students in all grades.	Ira Kleiman
03/07/2022	For the 20-21 school year, we increased our interim scores on average by 7.5%. For the 21-22 school year, we increased another 7% for a total increase of 14.5% since 19-20.	Ira Kleiman
03/07/2022	According to Aimsweb, we decreased the average number of K-3 students in Tier 3, by 1.5%. We did not yet meet our goal of decreasing by 11%.	Ira Kleiman
03/07/2022	For the 20-21 school year, 13% of 3rd-6th graders tested at or above a 3.0 on Interim 1. On Interim 2, 26% tested at or above a 3.0.  For the 21-22 school year, 15% of 3rd-6th graders tested at or above a 3.0 on Interim 1. On Interim 2, 39% tested at or above a 3.0.	Ira Kleiman

Date	Note	Author
	This shows growth in ELA from the 20-21 school year to the 21-22 school year.	

### Adjust Notes

Date	Note	Author
03/07/2022	Based on learning loss and data from last year's MSTEP and Interim data, we will adjust our goal to 25% of 3rd-6th grade students will be proficient on the ELA MSTEP.	Ira Kleiman

### Activity Status:

#### Corrective Reading (beginning reading) Activities

Activity	Owner	Start Date	Due Date	Status
Dean Observations	Ira Kleiman	09/14/2021	11/03/2026	COMPLETE
Professional Development	Ira Kleiman	08/24/2021	11/03/2026	COMPLETE
Direct Instructional Staff	Ira Kleiman	08/24/2021	11/03/2026	COMPLETE
Social Emotional Staff	Ira Kleiman	08/24/2021	11/03/2026	COMPLETE
Subscriptions and Materials	Ira Kleiman	08/24/2021	11/03/2026	COMPLETE
Teacher Retention Bonuses	Ira Kleiman	08/24/2021	11/03/2026	COMPLETE
Parent and Family Engagement	Ira Kleiman	09/14/2021	11/03/2026	ONTARGET
Staff Professional Development	Ira Kleiman	08/24/2021	11/03/2026	ONTARGET

### Monitoring Notes

#### Monitoring Notes: Corrective Reading (beginning reading)

*Implementation with Fidelity - What progress are we making on implementing the selected strategy as intended? What is the evidence?*

Date	Note	Author
05/07/2024	We are making progress - we have 333 students with a Progress Monitoring goal set and that are regularly being progress monitored. 55% of students are in Tier 1 in Reading Fluency which is a direct correlation to Corrective Reading and should therefore help increase their comprehension on MSTEP.	Ira Kleiman
02/21/2023	We added two additional At-Risk Teachers who are teaching Corrective Reading in 3rd and 4th grade. The evidence: observations have been conducted and lesson plans are submitted.	Ira Kleiman

Date	Note	Author
03/07/2022	We are making great progress. Our Academic Specialists are implementing Corrective Reading on a consistent basis. We know this from dean observations.	Ira Kleiman

*Scale / Reach - What progress are we making on reaching the intended populations? What is the evidence?*

Date	Note	Author
05/07/2024	In grades 3-6, we have 55% in Tier 1 and in Grades K-2, we have 67% in Tier 1. We are making great progress at increasing reading fluency so that comprehension can improve.	Ira Kleiman
02/21/2023	Aimsweb has improved from Fall to Winter due to implementation of Reading Mastery, Corrective Reading and after-school tutoring.	Ira Kleiman
03/07/2022	Students are receiving Corrective Reading based on Aimsweb data and weekly Progress Monitoring. Data is pending.	Ira Kleiman

*Capacity - What progress are we making on supporting implementation of the goal with sufficient resources? What is the evidence?*

Date	Note	Author
05/07/2024	All interventionists 3-6 have sufficient resources to teach Corrective Reading with fidelity to all groups that test into the program.	Ira Kleiman
02/21/2023	We purchased new Corrective Reading materials as needed for new students and additional teachers.	Ira Kleiman
03/07/2022	Teachers have been trained and resources are being used with fidelity.	Ira Kleiman

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## Attendance

*Status:* ACTIVE

*Statement:* Our goal is have at least 90% average daily attendance each year, for the next two years.

*Created Date:* 02/19/2021

*Target Completion Date:* 11/03/2026

**Strategies:**

(1/1): Check and Connect

Owner: Ira Kleiman

Start Date: 07/27/2022

Due Date: 11/03/2026

**Summary:** Check & Connect is an intervention to reduce dropping out of school. It is based on monitoring of school performance, mentoring, case management, and other supports. The “Check” component is designed to continually monitor student performance and progress. The “Connect” component involves program staff giving individualized attention to students in partnership with other school staff, family members, and community service organizations. Students enrolled in Check & Connect are assigned a “monitor” who regularly reviews information on attendance, behavior, or academic problems and intervenes when problems are identified. The monitor also advocates for students, coordinates services, provides ongoing feedback and encouragement, and emphasizes the importance of staying in school.

**Buildings**

- Westfield Charter Academy

**Total Budget:** \$142,673.00

- Other Federal Funds (Federal Funds)
- Title I Part A (Federal Funds)
- Title II Part A (Federal Funds)
- Title IV Part A, Student Support & Academic Enrichment (Federal Funds)
- General Fund (Other)
- At Risk (31-A) (State Funds)
- Other State Funds (State Funds)

**Communication:**

Method

- Presentations

Audience

- Educators
- Staff
- Parents

**Strategy Implementation Plan Activities**

Activity	Owner	Start Date	Due Date	Status
Back to School PD	Ira Kleiman	07/27/2022	11/03/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Team Meetings and O3s for Follow Up	Ira Kleiman	07/27/2022	11/03/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
Caseload Creation & Implementation	Ira Kleiman	07/27/2022	11/03/2026	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				



## Monitoring and Adjusting:

### Evaluate Goal: Interim Target Measures

Measure	Owner	Due Date	Status
Decrease by 33% for Student Attendance		11/03/2026	ONTARGET

### Impact Notes

Date	Note	Author
05/07/2024	We are currently at 88%, which is 2% away from our goal.	Ira Kleiman
03/23/2023	We set a goal of 91% and have already moved our percentage from 84% to 89%. We hope to meet our intended goal.	Ira Kleiman

### Adjust Notes:

No Data Available

### Activity Status:

#### Check and Connect Activities

Activity	Owner	Start Date	Due Date	Status
Back to School PD	Ira Kleiman	07/27/2022	11/03/2026	ONTARGET
Team Meetings and O3s for Follow Up	Ira Kleiman	07/27/2022	11/03/2026	ONTARGET
Caseload Creation & Implementation	Ira Kleiman	07/27/2022	11/03/2026	ONTARGET

## Monitoring Notes

### Monitoring Notes: Check and Connect

*Implementation with Fidelity - What progress are we making on implementing the selected strategy as intended? What is the evidence?*

Date	Note	Author
05/07/2024	Our Student Family Liaison has been reviewing the data regularly, calling parents, setting up meetings and trying to reduce barriers to attendance.	Ira Kleiman
03/23/2023	Partial implementation has included calls to chronically absent families which has helped increase our attendance rate from 84% to 89%.	Ira Kleiman

*Scale / Reach - What progress are we making on reaching the intended populations? What is the evidence?*

Date	Note	Author
05/07/2024	We are able to reach most of the families however, removing the barriers to being here continues to be a challenge.	Ira Kleiman
03/23/2023	Progress is being made based on the call logs of the mentors. Ample progress on reaching the intended populations. We make calls based on risk factors.	Ira Kleiman

*Capacity - What progress are we making on supporting implementation of the goal with sufficient resources? What is the evidence?*

Date	Note	Author
05/07/2024	With the addition of our Student Family Liaison, we have been able to make more progress on calls/meetings compared to previous years.	Ira Kleiman
03/23/2023	Money has been set aside for the Check and Connect program. ABSS's have been identified as the mentors on Check and Connect who meet and follow up on chronically absent students.	Ira Kleiman

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