

# Emergency Drill Log - Michigan

Vanderbilt Charter Academy  
 301 W 16th St  
 Holland, MI  
 (616) 820-5050

School Name: Vanderbilt Charter Academy  
 School Year: 2024-2025  
 First Day of School: 08/22/2024  
 Last Day of School: 06/06/2025

**Evacuate (Fire Drill)**

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/05/2024	9:00 AM	09/05/2024 9:00 AM	Alarm pulled /	60	460	/			3 minutes and 37 seconds
Before Dec. 1	10/16/2024	10:00	10/16/2024	Announcement	60	460	/			3 minutes

		AM		made /						and 34 seconds
Before Dec 1	11/06/2024	1:30 PM	11/06/2024 1:30 PM	Announcement made /	60	409	/			3 minutes and 5 seconds

### Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/08/2024	10:00 AM	10/08/2024 10:00 AM	/	2 minutes and 22 seconds

### Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/20/2024	11:00 AM	11/20/2024 11:00 AM	Other / Drill	3 minutes and 5 seconds

**Secure (Reverse Evacuation and Preventive Lockdown)**

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	09/17/2024	10:00 AM	09/17/2024 10:00 AM	Other /	4 minutes and 9 seconds

**Lockdown**

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec. 1	09/25/2024	10:00 AM	09/25/2024 10:00 AM	/	4 minutes and 13 seconds
Before Dec. 1	10/29/2024	9:00 AM	10/29/2024 9:00 AM	/	4 minutes and 17 seconds

**Shelter (Tornado)**

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	12/10/2024	10:05 AM	12/10/2024 9:00 AM		cloudy	4 minutes and 32 seconds

**Reunification**

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
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**Person Responsible**

JEFF GROGGER