

SY2023/2024

Emergency Drill Log

School Name	Drill Schedule Submission Date	Principal
Grand River Academy	Sep 8, 2023	Mallory Harbitz

School Name: Grand River Academy

School Year: 2023-2024

First Day of School: 8/28/23

Last Day of School: 6/11/24

Fire Drills

Month	Date	Time	Notification Method	# of Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
October	10/24/23	2:15	Alarm	65	681	The drill was scheduled directly after a secure drill.	Students use only one door to exit in the middle school hallway.	Hot	2	7
March	3/12/24	1:15	Alarm	64	624	N/A	recess	Clear	2	7
September	9/13/23	12:15	Alarm	65	777	Drill during lunch	Two classes went out the wrong door.	Clear	2	4
September	9/28/23	9:30	Alarm system	62	701	N/A	Staff members out, students in the lavatory	Rain	2	2
April	4/4/24	10:10am	Alarm-Unannounced	65	649		All contracted staff must evacuate	Cold	2	12

Room Clear

Date	Time	Special Conditions Simulated	Problems Encountered
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Hold

Date	Time	Special Conditions Simulated	Problems Encountered
2/12/24	8:45	Disturbance in the classroom	Late students entering the building
11/20/23	1:15	N/A	This is the first time completing a student in the hall and a 1st grade class not locked.



Reverse Evacuation

Date	Time	Special Conditions Simulated	Problems Encountered
10/24/23	2:00	Students in the office and not in class.	Drill scheduled on the day we had no school. We had to reschedule.



Date	Time	Special Conditions Simulated	Problems Encountered
12/8/23	11:38	Teachers had to do a reverse evacuation from recess.	Stranger on the playground caused the teachers to have to do a reverse evacuation. Teachers were a bit hazed in determining that they needed to do a reverse evacuation. The time is approximate due to the nature of the situation that occurred very quickly.

Lock Down

Date	Time	Special Conditions Simulated	Problems Encountered
10/10/23	1:48	CPI Training on site	Kindergarten at recess
11/21/23	9:30	Right before the holiday break.	N/A
1/25/24	10:15	N/A	N/A

Tornado Drill/Severe Weather

Date	Time	Special Conditions Simulated	Problems Encountered
3/22/24	12:50pm	N/A	Two classrooms in wrong area.
10/6/23	9:45	N/A	Drill delayed due to admin meeting created by DSQ

Reunification

Date	Time	Special Conditions Simulated	Problems Encountered
8/21/23	9:00		

Signature of Person Responsible: Paula Henry