

Emergency Drill Log - Michigan

Achieve Charter Academy

3250 Denton Rd

Canton, MI

(734) 397-0960

School Name: Achieve Charter Academy

School Year: 2024-2025

First Day of School: 09/03/2024

Last Day of School: 06/13/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/19/2024	10:00 AM	09/19/2024 9:02 AM Time change due to testing	Alarm pulled /	54	726	None /	A few open doors and some talking	Cloudy	4 minutes and 38 seconds
Before Dec. 1	10/02/2024	9:30 AM	10/02/2024 9:33 AM	Announcement made /	54	747	Called by classroom teacher /	A few doors open; gym couldn't hear the announcement, staff member went to make sure	Sunny	3 minutes and 54 seconds
Before Dec 1	10/22/2024	1:40 PM	10/22/2024 1:41 PM None	Alarm pulled /	54	747	None /	A few doors left open; parent in the office	Sunny	3 minutes and 54 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/24/2024	2:05 PM		Illness in a classroom /	1 minutes and 16 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec 1.	11/20/2024	8:25 AM	11/26/2024 10:42 AM Handling pressing issues in our building	Disturbance in a hallway /	1 minutes and 59 seconds
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Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/22/2024	1:50 PM	10/22/2024 1:47 PM None	Suspicious activity in parking lot /	4 minutes and 33 seconds

Lockdown

One per school year (Before December 1, and After January 1)

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	10/08/2024	10:20 AM	10/11/2024 1:19 PM Dean day and C/I in the building	Hazard Response for Intruder /	4 minutes and 47 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	11/05/2024	11:15 AM	11/05/2024 11:15 AM None	792	Clear	5 minutes and 8 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time <i>*(optional) only enter if original drill date was missed</i>	Special Conditions Simulated	Brief Summary
Before Dec. 31	10/02/2024	10/02/2024 4:15 PM No change	Staff walkthrough /	During our afterschool staff meeting, we went through the procedures of what we would do if we had to evacuate the building to our reunification site.

Person Responsible

RACHAEL MOORE