

Emergency Drill Log - Michigan

North Saginaw Charter Academy
 2332 Trautner Dr
 Saginaw, MI
 (989) 249-5400

School Name: North Saginaw Charter Academy
 School Year: 2024-2025
 First Day of School: 08/26/2024
 Last Day of School: 06/06/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/10/2024	9:00 AM	09/10/2024 9:04 AM	Alarm pulled /	64		None /	N/A	Sunny 87	2 minutes and 48 seconds
Before Dec. 1	10/15/2024	10:00 AM	10/15/2024 10:01 AM	Alarm pulled /	59	675	None /	0	Cloudy 50	3 minutes

Before Dec 1	11/12/2024	10:45 AM	11/12/2024 10:45 AM	Alarm pulled /	61	606	Other / During Middle School Specials Transition	0	High 48	2 minutes and 51 seconds
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Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/16/2024	10:45 AM	10/16/2024 10:45 AM No change in time.	/	1 minutes

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1	10/23/2024	2:20 PM	10/22/2024 1:10 PM	Other / Medical attention	50

			This was not a drill. We needed to contact medical support for a student.	needed in Deans office.	minutes
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Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/17/2024	12:10 PM	10/17/2024 12:10 PM No change	/	5 minutes

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)

					seconds	
Before Dec. 1	10/18/2024	8:15 AM	10/18/2024		Other / Did not allow late student's or parents enter the building until lock down was over.	3 minutes
Before Dec. 1	11/05/2024	9:00 AM	11/05/2024		/	3 minutes

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	12/10/2024	2:20 PM	12/10/2024 2:20 PM		Wet, cold and cloudy.	3 minutes

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time <i>*(optional) only enter if original drill date was missed</i>	Special Conditions Simulated	Brief Summary
				We began by discussing the purpose of having reunification drills, our

Before Dec. 31	09/09/2024	<p>09/16/2024</p> <p>3:50 PM</p> <p>Wanted to assure the majority of new staff would be present.</p>	<p>All School /</p> <p>emergency response team, our process, kits on hand, equipment, and our process. We also provided visuals, and answered questions before ending our training.</p>
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Person Responsible

TYLER MEISEL