

Emergency Drill Log - Michigan

Linden Charter Academy
3244 N Linden Rd
Flint, MI
(810) 720-0515

School Name: Linden Charter Academy
School Year: 2024-2025
First Day of School: 08/26/2024
Last Day of School: 06/11/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/06/2024	2:00 PM	09/06/2024 2:00 PM	Announcement made /	75	701	None /	Exiting procedures out of door 4 5 and 2.	Cloudy	1 minutes and 12 seconds
Before Dec. 1	10/16/2024	10:00	10/16/2024	Announcement	75	701	None /			1 minutes

		AM		made /						and 10 seconds
Before Dec 1	11/06/2024	10:00 AM		Other /	73	716	Lunchtime Drill /	None	Clear	1 minutes and 41 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/17/2024	1:30 PM	09/17/2024 1:30 PM	Illness in a classroom /	30 minutes

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/11/2024	1:30 PM		Disturbance in a hallway /	45 minutes

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	09/27/2024	12:30 PM	09/27/2024	Animal on playground /	2 minutes and 10 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec. 1	10/08/2024	10:30 AM	10/08/2024	Hazard Response for Intruder /	1 minutes and 43 seconds
Before Dec. 1	11/13/2024	10:00 AM		Hazard Response for Intruder /	1 minutes and 10 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	12/11/2024	10:30 AM				2 minutes and 23 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	12/03/2024		Staff walkthrough /	Review and discuss the reunification role, responsibilities, and process for the Leadership team, staff, and students.

Person Responsible

JULIE DIXON