

Emergency Drill Log - Michigan

Quest Charter Academy
24745 Van Born Rd
Taylor, MI
(313) 299-0534

School Name: Quest Charter Academy
School Year: 2024-2025
First Day of School: 09/03/2024
Last Day of School: 06/13/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/11/2024	2:00 PM		Alarm pulled /	75	658	/	none	sunny	4 minutes and 1 seconds
Before Dec. 1	09/26/2024	1:00 PM		/			/			4 minutes

										and 32 seconds
Before Dec 1	10/25/2024	9:00 AM		/				/		3 minutes and 52 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/06/2024			/	22 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/20/2024	9:15 AM		/	39 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/08/2024	11:05 AM		Animal on playground /	1 minutes and 45 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/16/2024	2:20 PM		Other / Kindergarten classes at recess	4 minutes and 21 seconds
Before Dec. 1	10/29/2024	1:00 PM	01/01/2000	/	3 minutes and 30 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/30/2024	1:00 PM				3 minutes and 50 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/23/2024	08/23/2024 9:00 AM There was no change we completed this on 8/23/24 as scheduled	Staff walkthrough /	Staff walked to our reunification site w/o problems.

Person Responsible

KELLY OSTERHOUT

