

School Name: Westfield Charter Academy **School Year:** 2021-2022
First Day of School: 9/7/21 **Last Day of School:** 6/17/22

A minimum of one Fire, Lockdown or Tornado drill must be conducted during lunch or recess.

Fire Drills - three fire drills before Dec. 1 and two after Jan. 1 with reasonable spacing in between

Month	Date	Time	Notification Method	# of Staff Members	# Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
Oct	10/21/21	2:00pm	Fire Alarm	60	680	None	None	Cold	5	0
Jan	1/13/22	2:00pm	fire alarm	54	637	none	none	Cold	5	0
Nov	11/23/21	1:30pm	Fire Alarm	60	600	None	Walkies on wrong frequency. Fixed by Dean	Cold	5	14
Sep	9/15/21	10:00am	Fire Alarm	60	637	none	None	Clear	7	0
May	5/27/22	2:00pm	Fire Alarm	66	570	None	None	Rain	4	0

Room Clear – One per school year, before December 1.

Date	Time	Special Conditions Simulated	Problems Encountered
9/27/21	10:00am - 12:00pm (different grades practicing at different times)	none	None

Reverse Evacuation – One per school year, after January 1.

Date	Time	Special Conditions Simulated	Problems Encountered
3/14/22	Recess Times	none	none

Lock Down Three per school year. Two before Dec 1 and one after Jan 1.

Date	Time	Special Conditions Simulated	Problems Encountered
2/15/22	10:00am	none	none
11/22/21	10:00am	None	None
10/22/21	9:30am	None	None

Severe Weather/Tornado Drill - Two per school year (one before Dec 15 and one in March)

Date	Time	Special Conditions Simulated	Problems Encountered
10/19/21	10:00am	None	None
3/24/22	1:00pm	None	None

Reunification – One type completed by **December 31**

Date	Time	Special Conditions Simulated	Problems Encountered
9/15/21	4:30pm	None	None

Signature of Person Responsible: **Joe Teague**