

SY2023/2024

Emergency Drill Log

School Name	Drill Schedule Submission Date	Principal
Burton Glen Charter Academy	Aug 15, 2023	Aaron Williams

School Name: Burton Glen Charter Academy **School Year:** 2023-2024
First Day of School: 8/28/23 **Last Day of School:** 6/11/24

Fire Drills

Month	Date	Time	Notification Method	# of Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
September	9/15/23	9:30	Alarm	82	622	None	None	Clear	2	5
April	4/19/24	1:30	Alarm	82	622	None	None	Clear	2	17
September	9/28/23	2:00	Alarm	83	642	None	None	Cold	2	2
May	5/9/24	1:35	Alarm	85	588	None	None	Cold	2	5
October	10/11/23	12:05	Alarm	82	642	During Lunch	None	Cold	2	20

Room Clear

Date	Time	Special Conditions Simulated	Problems Encountered
11/8/23	8:30	Pop in room clear	None
2/6/24	2:15	None	None

Hold

Date	Time	Special Conditions Simulated	Problems Encountered
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Reverse Evacuation

Date	Time	Special Conditions Simulated	Problems Encountered
5/9/24	1:45	After Fire Drill	None

Lock Down

Date	Time	Special Conditions Simulated	Problems Encountered
9/20/23	2:30	None	None
10/19/23	10:00 a.m.	Intruder in hallway	None
1/25/24	1:30	Active intruder	Couldn't complete the drill for two days due to school being closed from severe weather.

Tornado Drill/Severe Weather

Date	Time	Special Conditions Simulated	Problems Encountered
11/7/23	2:15	Tornado Drill	None



Date	Time	Special Conditions Simulated	Problems Encountered
3/20/24	1:00 p.m.	None	None

Reunification

Date	Time	Special Conditions Simulated	Problems Encountered
10/2/23	3:30	None	None

Signature of Person Responsible: Thomas Smith II