

Emergency Drill Log - Michigan

Hamtramck Academy
 11420 Conant St
 Hamtramck, MI
 (313) 368-7312

School Name: Hamtramck Academy
 School Year: 2024-2025
 First Day of School: 08/26/2024
 Last Day of School: 06/10/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/05/2024	1:00 PM	09/05/2024 1:00 PM	Alarm pulled /	52	517	None /	None	Sunny & Hot	2 minutes and 48 seconds
Before Dec. 1	09/30/2024	11:45	09/30/2024	Announcement	40	440	Lunchtime		Cloudy	2 minutes

		AM	11:45 AM	made /	47	507	Drill /			and 37 seconds
Before Dec 1	10/29/2024	9:30 AM	11/05/2024 2:15 PM Interim Testing	Alarm pulled /	50	536	None /		Cool and windy	2 minutes and 24 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/08/2024	9:30 AM	10/08/2024 9:30 AM	Illness in a classroom /	1 minutes

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	10/23/2024	10:00 AM	10/28/2024 10:00 AM Had impromptu visitors at time of drill	Disturbance in a hallway /	1 minutes and 45 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	09/05/2024	1:20 PM	09/05/2024 1:20 PM	Suspicious activity in parking lot /	47 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec. 1	09/10/2024	1:30 PM	09/10/2024 1:30 PM	Hazard Response for active shooter /	1 minutes and 15 seconds
Before Dec. 1	11/06/2024	9:30 AM	11/06/2024 9:30 PM	Hazard Response for Intruder /	2 minutes and 18 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/24/2024	10:30 AM	09/24/2024 10:35 AM	0	Sunny	4 minutes and 6 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/20/2024	08/20/2024 11:00 AM No Change	Staff walkthrough /	N/A

Person Responsible

MONIQUE CASH