

Emergency Drill Log - Michigan

Burton Glen Charter Academy
4171 E Atherton Rd
Burton, MI
(810) 744-2300

School Name: Burton Glen Charter Academv
School Year: 2024-2025
First Day of School: 08/26/2024
Last Day of School: 06/11/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/12/2024	9:30 AM	01/01/2000 Original Date and Time	Alarm pulled /	92	722	None /	None	Warm and Clear	2 minutes and 32 seconds
Before Dec. 1	09/26/2024	2:00 PM	01/01/2000	Alarm	01	722	None /	None	Clear	2 minutes

				pulled /						and 21 seconds
Before Dec 1	10/09/2024	12:05 PM		Alarm pulled /	91	735	Lunchtime Drill /	None	Cool	2 minutes and 20 seconds

Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/12/2024	8:30 AM		Disturbance in a classroom /	1 minutes and 5 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	11/12/2024	8:35 AM		Disturbance in a hallway /	54 seconds

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	09/26/2024	2:07 PM		Suspicious activity in parking lot /	2 minutes and 43 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec. 1	09/19/2024	2:15 PM	09/19/2024 2:15 PM Original Date and Time	Hazard Response for Intruder /	2 minutes and 14 seconds
Before Dec. 1	10/16/2024	10:00 AM		Hazard Response for active shooter /	1 minutes and 45 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	11/05/2024	2:15 PM		652	70 degrees and cloudy	2 minutes and 33 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	10/07/2024		Staff walkthrough /	Went through our reunification process

Person Responsible

AARON WILLIAMS