

SY2023/2024

Emergency Drill Log

School Name	Drill Schedule Submission Date	Principal
Vista Charter Academy	Jul 31, 2023	Kristen Hekkema

School Name: Vista Charter Academy **School Year:** 2023-2024
First Day of School: 8/21/23 **Last Day of School:** 6/5/24

Fire Drills

Month	Date	Time	Notification Method	# of Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
May	5/13/24	8:30am	Alarm	75	643			Hot	4	29
August	8/31/23	8:45am	Alarm	78	673	None	None	Clear	5	15
September	9/27/23	2:00	Alarm	80	712		None	Clear	5	2
October	10/9/23	1:45pm	Alarm	75	696			Clear	5	17
March	3/25/24	10:07	Alarm System	80	698			Cold	5	38

Room Clear

Date	Time	Special Conditions Simulated	Problems Encountered
8/25/23	9:30am		
1/31/24	2:40pm	None	None

Hold

Date	Time	Special Conditions Simulated	Problems Encountered
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Reverse Evacuation

Date	Time	Special Conditions Simulated	Problems Encountered
10/12/23	1:45pm	None	None

Lock Down

Date	Time	Special Conditions Simulated	Problems Encountered
5/1/24	8:20am	None	None
10/24/23	10:40am		Several classrooms did not hear the announcement
8/29/23	10:05am		No sound in the gym or hallways

Tornado Drill/Severe Weather

Date	Time	Special Conditions Simulated	Problems Encountered
9/14/23	9:00am		No sound in the gym



Date	Time	Special Conditions Simulated	Problems Encountered
3/26/24	1:00		

Reunification

Date	Time	Special Conditions Simulated	Problems Encountered
8/16/23	3:00pm		

Signature of Person Responsible: Tiffany N Williams