

SY2023/2024

Emergency Drill Log

School Name	Drill Schedule Submission Date	Principal
South Canton Scholars Charter Academy	Aug 9, 2023	Dana Gurganus

School Name: South Canton Scholars Charter Academy **School Year:** 2023-2024
First Day of School: 8/28/23 **Last Day of School:** 6/7/24

Fire Drills

Month	Date	Time	Notification Method	# of Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
April	4/19/24	11:07	Overhead method	65	700	NA	Alarm panel would not work; already reached out and it is going to be serviced on Monday	Clear	2	53
October	10/20/23	11:00	PA System	73	645	NA	T stopped and had S put on coats; took time out of the drill.	Clear	4	24
May	5/24/24	9:23	PA System	45	600	NA	NA	Clear	3	5
November	11/6/23	10:47	PA System announcement	75	753	PA System - Principal told S to get their coats due to weather; teachers prepped.	NA	Clear	3	21
September	9/6/23	1:30	PA System	65	795	NA	NA	Clear	3	7

Room Clear

Date	Time	Special Conditions Simulated	Problems Encountered
9/15/23	9:00	Some buddy classrooms were not available as students were at specials	Teachers has to pick a different room if their buddy room was at specials.

Hold



Date	Time	Special Conditions Simulated	Problems Encountered
12/13/23	11:00	NA	NA
1/25/24	1:30	Just the second floor	Teacher's curtains over the windows - not fully covering view

Reverse Evacuation



Date	Time	Special Conditions Simulated	Problems Encountered
4/9/24	12:00	5th graders came in to the gym while 2nd grade was coming to get lunch	Had to move some food delivery carts near the door as a drop off was about to happen for the kitchen.

Lock Down

Date	Time	Special Conditions Simulated	Problems Encountered
1/11/24	10:53	During a transition of students	NA
11/8/23	12:55	NA	Sub in one of the classes, did not pull down curtain. One class did not hear it over the phone due to classroom volume.
9/14/23	10:15	NA	Teachers did not open the door to yell "lock down"

Tornado Drill/Severe Weather

Date	Time	Special Conditions Simulated	Problems Encountered
9/26/23	9:00	NA	NA
3/18/24	2:10	3rd grade was at recess and 1st grade at specials	Because 1st grade was at specials, classes coming downstairs did not move close enough in and we had to restructure some placements increasing our time.

Reunification

Date	Time	Special Conditions Simulated	Problems Encountered
10/11/23	4:10	NA	NA

Signature of Person Responsible: Katharine Ruwe