

Emergency Drill Log - Michigan

Excel Charter Academy
4201 Breton Rd SE
Grand Rapids, MI
(616) 281-9339

School Name: Excel Charter Academy

School Year: 2024-2025

First Day of School: 08/19/2024

Last Day of School: 06/05/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	09/05/2024	1:20 PM	09/05/2024 1:08 PM	Alarm pulled /	84	856	Other / Had students removed from class prior to drill.		Sunny	4 minutes and 8 seconds
Before Dec. 1	10/16/2024	9:00 AM	10/16/2024	Alarm pulled /	89	821	Secondary means of egress (e.g. blocked exit in a wing) /	None	Cold and clear	3 minutes and 42 seconds
Before Dec 1	11/11/2024	2:12 PM	11/18/2024 1:00 PM weather was challenging for a fire drill.	Alarm pulled /	89	836	Secondary means of egress (e.g. blocked exit in a		Cold and clear	3 minutes and 38 seconds

Before Dec 1.	09/24/2024	10:20 AM		Disturbance in a hallway /	1 minutes and 41 seconds
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Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/31/2024	8:45 AM	11/01/2024 9:30 AM 2 grade levels out on field trip. Waited one day to have more students in the building to practice	Animal on playground /	2 minutes and 15 seconds

Lockdown

One per school year (Before December 1, and After January 1)

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/12/2024	8:30 AM	09/12/2024 2:35 PM admin unavailable at 8:30	Hazard Response for Intruder /	1 minutes and 36 seconds
Before Dec. 1	11/04/2024	2:00 PM		Hazard Response for Intruder /	1 minutes and 12 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	10/21/2024	9:45 AM	10/21/2024 9:45 AM	825		4 minutes and 28 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time <i>*(optional) only enter if original drill date was missed</i>	Special Conditions Simulated	Brief Summary
				Dani Phillips

Before Dec. 31	08/14/2024	08/14/2024 1:00 PM	Staff walkthrough /	and Resource officer were present. We did a run through with principal being a parent and a TA being a student to address any holes in the process.
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Person Responsible

DANIEL BARTELS