

Emergency Drill Log - Michigan

Wellspring Preparatory High School
 1031 Page Street NE
 Grand Rapids, MI
 (616) 235-9500

School Name: Wellspring Preparatory High School
 School Year: 2024-2025
 First Day of School: 08/19/2024
 Last Day of School: 06/04/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	08/29/2024	1:05 PM		Alarm pulled /	23	232	None /	None	70	10 minutes
Before Dec. 1	09/23/2024	8:10 AM	11/25/2024 12:00 PM Scheduling conflict	Alarm pulled /	27	221	None /	None	46	10 minutes

Before Dec 1	11/05/2024	12:10 PM	11/26/2024 2:00 PM Scheduling Conflict	Alarm pulled /	27	201	None /	None	36	10 minutes
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Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/12/2024	2:30 PM	10/15/2024 2:00 PM	Illness in a hallway /	40 minutes

Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

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Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/13/2024	2:00 PM		/	7 minutes
Before Dec. 1	10/21/2024	1:30 PM	10/22/2024 1:30 PM SSS out of building due to training.	/	10 minutes

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	10/09/2024	1:25 PM		232	65	10 minutes

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
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Person Responsible

RICK HATFIELD