



Emergency Drill Log - Michigan

Vanguard Charter Academy
1620 52nd St SW
Wyoming, MI
(616) 538-3630

School Name: Vanguard Charter Academy

School Year: 2024-2025

First Day of School: 08/19/2024

Last Day of School: 06/05/2025

Evacuate (Fire Drill)

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	08/29/2024	1:30 PM	08/29/2024 1:24 PM	Alarm pulled /	62	172	None /	Student in wheelchairs need to go out the front lot not back	Sunny and hot	3 minutes and 43 seconds
Before Dec. 1	09/11/2024	9:15 AM	09/11/2024 9:15 AM	Alarm pulled /	68	177	None /	One class took a long time to get outside, moving 4/5th graders to a different location so fire trucks can get through IF needed.	Sunny Day	4 minutes and 39 seconds
			10/16/2024							4

Before Dec 1	10/16/2024	8:15 AM	10:30 AM 8:15 was to early in the AM and students were still coming in late	Alarm pulled /	70	175	None /	3 Fake fires around the school	Cold and cloudy	minutes and 10 seconds
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Room Clear

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/04/2024	1:30 PM	09/04/2024 1:00 PM	/	1 minutes and 35 seconds

Hold

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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Before Dec 1.	11/07/2024	11:00 AM	11/07/2024 10:50 AM	Disturbance in a hallway /	3 minutes and 26 seconds
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Secure (Reverse Evacuation and Preventive Lockdown)

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Jan. 1	10/29/2024	2:10 PM	10/29/2024 2:21 PM	Animal on playground /	1 minutes and 23 seconds

Lockdown

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/17/2024	8:30 AM	09/17/2024 8:32 AM	Other /	1 minutes and 49 seconds
Before Dec. 1	11/12/2024	2:10 PM	11/14/2024 2:05 PM	Other /	1 minutes and 42 seconds

Shelter (Tornado)

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 15	09/24/2024	1:30 PM	09/24/2024 4:20 PM		Warm	4 minutes and 34 seconds

Reunification

One per school year (Before December 31)

Deadline	Date	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/14/2024	08/14/2024 9:30 AM	All School /	At back to School PD, all staff participated and reviewed our reunification process for the 24-25 school year!

Person Responsible

JESSICA BOUWHUIS