



# Emergency Drill Log - Michigan

Vanguard Charter Academy

School Name: Vanguard Charter Academy

School Year: 2024-2025

First Day of School: 08/19/2024

Last Day of School: 06/05/2025

**Evacuate (Fire Drill)**

Five per school year. (Three before December 1, Two after January 1). Some must be done during lunch or recess

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Notification Method	# Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Time to Complete (mins & seconds)
Before Dec. 1	08/29/2024	1:30 PM	08/29/2024 1:24 PM	Alarm pulled /	62	172	None /	Studenst in wheelchairs need to go out the front lot not back	Sunny and hot	3 minutes and 43 seconds
Before Dec. 1	09/11/2024	9:15 AM	09/11/2024 9:15 AM	Alarm pulled /	68	177	None /	One class took a long time to get outside, moving 4/5th graders to a different location so fire trucks can get through IF needed.	Sunny Day	4 minutes and 39 seconds

**Room Clear**

One per school year. (Before December 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec 1.	09/04/2024	1:30 PM	09/04/2024 1:00 PM	/	1 minutes and 35 seconds

**Hold**

Two per school year (one before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if the original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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**Secure (Reverse Evacuation and Preventive Lockdown)**

One per school year (Before January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
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**Lockdown**

Three per school year (two before December 1, one after January 1)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	Special Conditions Simulated	Time to Complete (mins & seconds)
Before Dec. 1	09/17/2024	8:30 AM	09/17/2024 8:32 AM	Other /	1 minutes and 49 seconds

**Shelter (Tornado)**

Two per school year (one before December 15, and one in March)

Deadline	Date	Time	Actual Date & Time *(optional) only enter if original drill date was missed	# Evacuated to shelter locations	Weather Conditions	Time to Complete (mins & seconds)
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**Reunification**

One per school year (Before December 31)

Deadline	Date	Actual Date & Time <small>*(optional) only enter if original drill date was missed</small>	Special Conditions Simulated	Brief Summary
Before Dec. 31	08/14/2024	08/14/2024 9:30 AM	All School /	At back to School PD, all staff participated and reviewed our reunification process for the 24-25 school year!



Person Responsible

JESSICA BOUWHUIS